

TOWN OF HUNTINGTON



BOARD OF ETHICS

COMPLAINT PROCEDURES

1. All complaints must be in the form of a sworn statement.
2. Upon receipt of a complaint alleging an ethics violation, the Board of Ethics shall acknowledge receipt of the complaint and shall proceed with reasonable promptness to conduct such investigation as it deems necessary or appropriate.
3. Any person who is the subject of an investigation by the Board of Ethics shall be provided with notice of the investigation and an opportunity to be heard.
4. The Board of Ethics shall state in writing the disposition of every complaint it receives and of every investigation it conducts, and shall set forth the reasons for the disposition. All such statements and all complaints shall be indexed and maintained on file by the Board of Ethics.
5. Any person filing a complaint with the Board of Ethics shall be notified in writing of the disposition of the complaint, to the extent permitted by law.
6. All evidence relating to the investigation of an ethics complaint shall be confidential, except as otherwise required by law.
7. All dispositions, including negotiated dispositions, in which the Board of Ethics determines that an ethics violation has occurred shall be available for public inspection and copying.
8. Complainants shall be afforded such whistleblower protections as may be provided by law.
9. Complaints may be submitted by e-mail to ethics@huntingtonny.gov or facsimile to 631.351.3032, or by hand delivery or mail to the Town of Huntington Board of Ethics at:

Town of Huntington Board of Ethics
Town Hall
100 Main Street
Huntington, New York 11743